

**TUCSON CITY COURT**

You have received an Arizona Traffic Ticket and Complaint Form (ATTC) from a police officer. Please read this entire card before contacting the court for information.

If you were charged with a **criminal** traffic or petty offense you must appear at the Tucson City Court on the date and time specified on your traffic ticket and complaint.

If you were charged with a **civil** traffic violation you may resolve your charges by selecting one of the options on this card prior to your appearance date. Your appearance date is set for approximately 30 days after the issuance of the ticket (complaint). You have been provided 30 days to reach a decision on which one of the options below you will select and to obtain any required proofs such as proof of insurance, registration or driver license. The Court's administrative staff members are not authorized to grant any extensions beyond your appearance date; extensions will require review and approval by a magistrate (judge).

**IMPORTANT** – You must select one of the options below for each civil traffic violation listed on your ticket. For each charge, follow the instructions for the option you selected and ensure that the Court receives any required documents or payments prior to your appearance date. Failure to comply by your appearance date will result in your civil traffic case(s) being defaulted and additional fees being assessed and your driver license and/or vehicle registration being suspended.

**OPTION # 1**

Complete defensive driving school **seven days prior** to the court appearance date. For more information call 1-888-334-5565 or website:

<http://www.supreme.state.az.us/driveschoolinfo/>

**OPTION #2**

Complete a Civil Compromise form on or before court date

**OPTION #3**

Complete the Bicycle Safety Diversion Program on or before court date

**OPTION #4**

Plead 'responsible' and pay your fine by mail, phone 520-791-4216 or website [www.tucsonaz.gov/courts](http://www.tucsonaz.gov/courts)

**OPTION #5**

Plead 'not responsible' and request a hearing

**TUCSON CITY COURT**

103 East Alameda

Tucson, Arizona 85701

(520) 791-4216

<http://www.tucsonaz.gov/courts>

**LOBBY HOURS**

Monday - Friday 8:00 AM – 4:30 PM

- Interpreting services are available
- Appropriate dress is required
- There is a charge for parking in private lots
- No weapons are allowed in the building
- Please allow extra time as you will be required to pass through a security screening device

**OPTION 1: DEFENSIVE DRIVING PROGRAM**

**(Attend defensive driving school to remove one traffic violation from your driving record)**

Arizona statutes allow you to remove one traffic violation from your driving record every two years by completing Defensive Driving School (DDS). If you are eligible, the DDS Program is available for one violation on your ticket (complaint) if it is listed in the shaded areas on page 5 and 6 of this bond card. All additional violations on your ticket (complaint) must be processed through the court.

**Eligibility:**

You may be eligible to attend Defensive Driving School if you meet **ALL** of the following conditions:

- Your ticket was for a **civil** moving violation
- You have not attended Defensive Driving School for any Arizona civil traffic violation in the last 24 months
- Your ticket (complaint) was not issued as the result of a collision in which any person was seriously injured or killed
- Your case is not set for a hearing
- Commercial Driver License (CDL) holders are not eligible for Defensive Driving School

**Advantages of Attending Defensive Driving School:**

- You will not pay a fine for one traffic violation
- You will not have to go to court for that violation
- That violation will be dismissed
- There are no points against your license for that violation

**Convictions of ARS 28-645A3A or 28-647.1 will require attendance at Traffic Survival School (MVD Requirement).**

**You must enroll and complete DDS seven (7) days prior to the appearance date indicated on your traffic ticket (complaint).**

For a list of qualified Tucson City Court defensive driving schools, please call 1-888-334-5565 or go to

<http://www.supreme.state.az.us/driveschoolinfo/>

**OPTION 2: CIVIL COMPROMISE**

Defendants charged with a civil traffic violation involving a car accident may appear in court on or before their arraignment date to request a Civil Compromise form. This is an agreement between the defendant and the victim in a civil traffic case. The victim may request that one of the violations against the defendant be dismissed upon payment of the victim's economic loss. This option is applicable to **one** moving violation per incident.

**OPTION 3: BICYCLE SAFETY DIVERSION PROGRAM**

Defendants cited for a civil traffic violation(s) while operating a bicycle may appear in court on or before their arraignment date to request participation in the Bicycle Safety Diversion Program. Upon successful completion, all violations will be dismissed.

**OPTION 4: PAY BOND AMOUNT BY MAIL****(Responsible)**

If you are charged with a civil traffic violation listed on the Civil Traffic Fine Schedule (see pages 5 and 6) and you do not want a hearing, you may pay the ticket (complaint) following the instructions below and sign the following statement:

I hereby enclose payment for the violation(s) listed on my Arizona Traffic Ticket and Complaint Form. I waive my right to a hearing, enter a plea of responsible and consent to judgment imposing the prescribed fine. I will lose the privilege to attend DDS, complete a civil compromise or a Bicycle Safety Diversion Program. I understand I do not have to appear in court.

Signature \_\_\_\_\_

Date \_\_\_\_\_

The Court will enter a judgment of 'responsible' and will report the finding to the Motor Vehicle Division. Points may be assessed to your driving record for any moving violations.

Write your ticket (complaint) number (located in the upper portion of your traffic ticket) in the spaces below:

In the middle of your ticket (complaint) next to the large letters (A through E) is the violation code. Write the violation code number(s) to which you are pleading responsible next to the corresponding letter below. Refer to the appropriate fine in the bond schedule on pages 5 and 6, and write that amount next to the appropriate violation. The total of these fines (bond) is the amount that you should submit for payment.

Charge	Violation Code	Fine Amount
A	_____	\$ _____
B	_____	\$ _____
C	_____	\$ _____
D	_____	\$ _____
E	_____	\$ _____
TOTAL		\$ _____

**Method of Payment:** (Print defendant's name and ticket number on the check or money order). **DO NOT MAIL CASH.**

\_\_\_\_ Money Order    \_\_\_\_ Cashier's Check    \_\_\_\_ Personal Check  
 \_\_\_\_ MasterCard    \_\_\_\_ Visa    \_\_\_\_ Discover

Credit Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Detach this page, place it and the payment in the envelope provided and affix the correct postage. Mail the envelope at least 5 days prior to your appearance date.

Printed Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Daytime Phone Number: \_\_\_\_\_

You may use our website at [www.tucsonaz.gov/courts](http://www.tucsonaz.gov/courts) and select the blue box titled "PAY ON THE WEB" to pay your fine. This application may only be used to pay off your total fine amount. We accept Visa and MasterCard. You must be paying on or before your arraignment (appearance) date. It takes the Court approximately two days to get tickets entered into our system. If you receive a notification that your ticket is not entered in our system and two or more days have passed since you received your ticket, please contact the Court at (520) 791-4216.

Arizona law requires that a \$20.00 time payment fee be assessed if the fine is not paid in full by your appearance date. A default fee of \$50.00 **per violation** will be assessed if your case is defaulted.

**OPTION 5: REQUEST A HEARING BY MAIL****(Not Responsible)**

If you select this option, it means that you wish to contest the violation(s) alleged on the ticket (complaint) before a judge.

**Note: Setting a hearing means you lose your privilege to: attend defensive driving school; complete a civil compromise; or complete a Bicycle Safety Diversion Program.**

Write the ticket (complaint) number that appears in the upper left corner of your traffic ticket below and indicate the violation(s) for which you want a hearing by circling the letter that corresponds to that violation on your ticket.

Ticket Number:

\_\_\_\_\_

Charges(s): A B C D E

- I am entering a plea of not responsible.
- I understand that I can no longer attend defensive driving school or complete a civil compromise or complete a Bicycle Safety Diversion Program.
- I request a hearing to contest the violation(s).

Signature: \_\_\_\_\_

Provide the following information (please print):

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Daytime Phone Number: \_\_\_\_\_

- **Detach this page and place it in the envelope** provided along with your ticket (complaint). Mail the envelope at least 14 days before the appearance date shown on your ticket.
- **You will be notified by mail of your new court date.** You must appear on the date assigned by the Court. If you do not receive notice one day prior to the appearance date listed on ticket (complaint) contact the court for instructions at (520)791-4216.

On the day of your hearing, you must be prepared to provide any required proof and to pay any fine imposed by the court. If you fail to appear, a default judgment will be entered against you and a default fee of \$50.00 per violation will be added to the amount you owe the court.

Arizona law requires that a \$20.00 time payment fee be assessed if the fine is not paid in full by your appearance date.

**BOND SCHEDULE**

Shaded violation codes are eligible for the Defensive Driving School program - see Option #1 on page 2. Listed below are the violation codes and the applicable fine amounts if paid on or before the appearance date. Mandatory State surcharges are already included. If payment is not received by your appearance date, you will be in default and will be required to pay a default fee of \$50.00 per violation and a single \$20.00 time payment fee. If your violation code is not listed below, you must contact the court at (520) 791-4216.

<b>VIOLATION CODE</b>	<b>AMOUNT TO PAY</b>
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<b>Speed Violations</b>	
28-701A Failure to Reduce and Control.....	\$232.00
28-701A (0-10 MPH over) .....	\$192.00
28-701A (11-15 MPH over) .....	\$232.00
28-701A (16-20 MPH over) .....	\$250.00
28-701A (21-25 MPH over) .....	\$273.00
28-701A (26-30 MPH over) .....	\$288.00
28-701A (31 MPH and over) .....	\$406.00

<b>Registration Violations</b>	
28-2058A2B (See Note 1) .....	\$184.00
28-2153A (See Note 1) .....	\$192.00
28-2158C (See Note 1) .....	\$184.00
28-2532A (See Note 2) .....	\$609.00
28-4139A .....	\$590.00
<b>Insurance Violations</b>	
28-4135A (See Note 3) .....	\$992.00
28-4135B (See Note 3) .....	\$992.00
28-4135C (See Note 3) .....	\$992.00
28-4135E2 (2 <sup>nd</sup> violation in 36 months).....	\$1,451.00
28-4135E3 (3 <sup>rd</sup> violation in 36 months).....	\$1,911.00

<b>Seat Belt and Child Restraint Violations</b>	
28-907A (See Note 4) .....	\$163.00
28-909A1 .....	\$ 75.00
28-909A2 .....	\$ 75.00

<b>Equipment Violations</b>	
28-922 .....	\$184.00
28-923 .....	\$192.00
28-924 thru 28-941.4 (See Note 5) .....	\$192.00
28-942.1, 28-942.2 .....	\$192.00
28-943.1 thru 28-963.2 (See Note 5) .....	\$192.00
except 28-955 .....	\$310.00
28-954A thru 28-964C .....	\$192.00
28-965 .....	\$199.00
28-1093A thru 28-1098A .....	\$192.00
28-1108D .....	\$192.00
28-2354A1 .....	\$184.00

<b>Driver License Violations</b>	
28-448A (See Note 1 & 7) .....	\$184.00
28-3151A (See Note 6 & 7) .....	\$192.00
28-3169A (See Note 6) .....	\$184.00

<b>Pedestrian and Bicycle Violations</b>	
28-793A thru 28-796C .....	\$184.00

<b>Motorcycle Violations</b>	
28-903A to 28-903D .....	\$212.00

<b>VIOLATION CODE</b>	<b>AMOUNT TO PAY</b>
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<b>City Code Violations</b>	
20-92 .....	\$161.00
20-155 .....	\$204.00
20-156 .....	\$204.00
20-27 .....	\$146.00

<b>Other Violations</b>	
28-3475 .....	\$232.00
28-644A1, A2 .....	\$215.00
28-645A3A .....	\$322.00
28-651 .....	\$222.00
28-721A – 28-733B .....	\$212.00
28-751.1 – 28-755 .....	\$212.00
28-771A – 28-774 .....	\$212.00
28-775A1 – 28-775A2 .....	\$232.00
28-792A, 28-792B .....	\$212.00
28-797F or 28-797G .....	\$322.00
28-851A – 28-856.3 .....	\$212.00
28-891A, 28-891B .....	\$212.00

**Note 1:** 28-2153A, 28-2058A2B, 28-448A and 28-2158C

- Provide a copy of proof by mail or in person of current registration (28-2158C) (28-2153A), transfer of title (28-2058A2B), or change of address (28-448A) and the fine will be suspended. Proof must be received by the Court **on or before** your court date. A finding of responsible will be entered and reported to the Motor Vehicle Department.

**Note 2:** 28-2532A

- Provide a copy of proof of current registration by mail or in person plus \$149.00. Proof must be received by City Court **on or before** your court date.

**Note 3:** 28-4135A, 28-4135B, 28-4135C

- If you had liability insurance in effect on the date cited, provide a copy of proof **on or before** your court date and the charge will be dismissed.
- If you are unable to provide proof of liability insurance in effect on the date cited, on or before your court date, you must appear in person on your court date.

**Note 4:** 28-907A

- Provide proof of purchase for a child restraint seat/system to include a receipt or bring in the seat/system to the Court **on or before** your court date and the fine will be suspended and a finding of responsible entered and reported to the Motor Vehicle Department.

**Note 5:** 28-924A thru 28-963.2 (except 28-942)

- Penalty may be suspended if you do the following **on or before** your court date: correct the violation and obtain an officer's signature, payroll number and date on the back of your ticket confirming that the violation has been corrected, and provide the ticket to the Court.

**Note 6:** 28-3169A, 28-3151A

- If you had a valid driver license when cited, provide a copy to the Court **on or before** your court date and the charge will be dismissed.

**Note 7:** 28-3151A, 28-3169A and 28-448A

- Provide a copy of your license obtained after ticket was issued (28-3151A); provide change of address (28-448A); and/or provide a copy of your legible driver license (28-3169A) **on or before** your court date and the fine will be suspended.